

REGULAR BOARD OF DIRECTORS MEETING

Zone 1 Position 1, Jerry O'Sullivan – term expires 6/30/19
Zone 2 Position 1, Lonnie Rainville. – term expires 6/30/19
Zone 3 Position 1, Jeff Johnson – term expires 6/30/21
Zone 3 Position 3, Suzie Rogers – term expires 6/30/19

Zone 1 Position 2, Judy Coleman – term expires 6/30/21
Zone 2 Position 2, David Stevens – term expires 6/30/19
Zone 3 Position 2, Jeannie Weakley – term expires 6/30/21

South Umpqua School District

The meeting will be held in the library at:

South Umpqua High School

July 18, 2018

6:00 PM

BOARD MEMBERS PRESENT:

- Judy Coleman
- Jeff Johnson
- David Stevens
- Jerry O'Sullivan
- Lonnie Rainville
- Suzie Rogers
- Jeannie Weakley

BOARD NORMS

- Respect the diversity of communication and opinion in our group
- Encourage everyone's participation in our group.
- Use organizational tools and strategies to help us communicate efficiently (i.e. parking lot, facilitator, agenda, identifying purpose/intent of discussion)
- Respect time, stay on task
- Avoid sidebar conversations (including electronic ones).
- Identify (using italics on agenda) and respect confidentiality (when in doubt, don't spread it about)
- Have fun ☺

MINUTES

1. Opening Ceremonies

- 1.1 Call Meeting to Order - Meeting was called to order at 6:00 PM
- 1.2 Roll Check- Jeannie Weakley and David Stevens were not present all other board members were present.
- 1.3 Flag Salute

2. Review of Agenda/Board Member Topics

- 2.1 Elect Board Chair for the 2018-2019 Fiscal year- Lonnie Rainville motioned to elect Jerry O'Sullivan as board chair, Jeff Johnson seconded. Motioned passed unanimously.
- 2.2 Elect Board Vice Chair for the 2018-2019 Fiscal year- Lonnie Rainville motioned to elect David Stevens as board vice chair, Judy Coleman seconded. Motioned passed unanimously.
- 2.3 Approve agenda for July 18, 2018 (Any items to be pulled from the consent agenda should be done at this time.) Suzie Rogers motioned, Jeff Johnson seconded. Motion passed unanimously.

Jeff Johnson made a motion to move agenda item 6.1.16, Approve adoption of 6-12 ELA textbooks to 6.4, Lonnie Rainville seconded. Motion passed unanimously.

3. Citizens' Request of the Board

4. Communications

4.1. Superintendent's Report

4.1.1. School Board Operating Protocol- Superintendent Porter presented the board with the 2018-2019 School Board Operating Protocol. The board did not have any questions or concerns.

4.2. Chris Davidson – Director of Fiscal Services Report- Mr. Davidson handed out the monthly financial summary. Currently the district is on track to have an ending fund balance of \$3,000,000. Tri City Elementary is on track to finish with construction by September 3, 2018. Myrtle Creek Elementary is ahead of schedule and is already being painted.

4.3. Andy Johnson – Director of Student Achievement- 6-12 ELA Textbook Adoption- Mr. Johnson presented the board with the ELA textbooks to review.

4.4. Foundation Communication- Jeff Johnson informed the board that the annual foundation auction will be on September 22, 2018.

5. Consent Agenda

5.1. Approval of Minutes: Regular Board Session, June 06, 2018 and Board Work Session, June 27, 2018

5.2. Resignation of Jack Thomas, Elementary PE teacher at Canyonville School

5.3. Resignation of Eric Savage, Special Education teacher at Canyonville School

5.4. Employment of Jennifer Cox, Elementary teacher at Myrtle Creek Elementary

5.5. Donations

5.4.1 \$1000.00 from Virginia Zuppan for Myrtle Creek Elementary to purchase shoes, coats and clothes for students

5.4.2 Donation of small U- Haul trailer from Bills Towing for the 5th grade class at Canyonville School, valued at \$68.95

5.4.3 Donation of soil for MCE school garden from Red Barn Garden Supply, valued at \$100

5.4.4 Donation of soil for MCE school garden from Kathy Schuyler, valued at \$250

Suzie Rogers motioned to approve the consent agenda, Lonnie Rainville seconded. Motion passed unanimously

6. New Business (action items)

6.1 **Procedural Appointments and Authorizations for 2018/2019**

6.1.1 Appoint Superintendent Tim Porter as school District Clerk as per ORS 332.515

6.1.2 Appoint Superintendent Tim Porter as Elections Officer

6.1.3 Appoint Chris Davidson as Business Manager

- 6.1.4 Appoint Chris Davidson as Deputy Clerk to invest funds
- 6.1.5 Appoint Chris Davidson as Custodian of funds who will sign checks and take payments, as per ORS 328.441, 328.445
- 6.1.6 Appoint Chris Davidson as Budget Officer, ORS 294.331
- 6.1.7 Appoint GHR, PC as the district's legal counsel and approve professional rate of up to \$275 per hour for services
- 6.1.8 Appoint KPP, LLP, CPA as financial auditors, ORS 328.475, 727.137, 297.405
- 6.1.9 Appointment of Brown and Brown as Insurance Agent of Record
- 6.1.10 Establish depositories of funds for school funds as Oregon Local Government Short Term Investment Pool, Umpqua Bank, and Wells Fargo (ORS 328.331, 293.805-293.895)
- 6.1.12 Approve newspapers of record, The News Review and The Douglas County Mail
- 6.1.13 Re-adopt previous board procedures and policies
- 6.1.14 Set temporary personnel at \$11.00 per hour for adult skilled, \$10.50 per hour for adult unskilled and students
- 6.1.15 Appoint the Board of Directors as the Contract Review Board
- ~~6.1.16 Approve adoption of 6-12 ELA textbooks~~

Jeff Johnson motioned to approve 6.1.1- 6.1.16 Procedural Appointments and Authorizations for 2018/2019, Lonnie Rainville seconded. Motion passed unanimously.

- 6.2 Establish date, time and location of regular monthly board meetings
 - 6.2.1 18/19 Board Calendar attached- Jeff Johnson motioned to approve the board calendar for 2018-2019, Suzie Rogers seconded. Motion passed unanimously
- 6.3 Approve list of Alternative Education locations- Jeff Johnson motioned, Suzie seconded. Motion passed unanimously.
- 6.4 Approve adoption of 6-12 ELA textbooks- Judy Coleman motioned to approve the ELA textbook adoption for 6-12 grade. Jeff Johnson seconded. Motion passed unanimously.

7. Announcements

- ~~7.1. Board Work Session, _____~~
- 7.2. Regular Board Session, August 15, 2018, 6:00 PM

8. Meeting adjourned- Meeting was adjourned at 6:30 pm