

REGULAR BOARD OF DIRECTORS MEETING

Zone 1 Position 1, Jerry O'Sullivan – term expires 6/30/23
Zone 2 Position 1, Lonnie Rainville. – term expires 6/30/23
Zone 3 Position 1, Jeff Johnson – term expires 6/30/21
Zone 3 Position 3, Suzie Rogers – term expires 6/30/23

Zone 1 Position 2, Judy Coleman – term expires 6/30/21
Zone 2 Position 2, David Stevens – term expires 6/30/21
Zone 3 Position 2, Jeannie Weakley – term expires 6/30/21

South Umpqua School District

The meeting will be held in Modular A at:
558 SW Chadwick Lane
July 2, 2019
6:00 PM

BOARD MEMBERS PRESENT:

- Judy Coleman
- Jeff Johnson
- David Stevens
- Jerry O'Sullivan
- Lonnie Rainville
- Suzie Rogers
- Jeannie Weakley

BOARD NORMS

- Respect the diversity of communication and opinion in our group
- Encourage everyone's participation in our group.
- Use organizational tools and strategies to help us communicate efficiently (i.e. parking lot, facilitator, agenda, identifying purpose/intent of discussion)
- Respect time, stay on task
- Avoid sidebar conversations (including electronic ones).
- Identify (using italics on agenda) and respect confidentiality (when in doubt, don't spread it about)
- Have fun ☺

MINUTES

1. Opening Ceremonies

- 1.1 Call Meeting to Order_ Jerry O'Sullivan called the meeting to order at 6:28 PM
- 1.2 Roll Check- Jeannie Weakley, Suzie Rogers and Lonnie Rainville were not present. All other board members were in attendance.
- 1.3 Flag salute

2. Review of Agenda/Board Member Topics

- 2.1 Added items 5.2 and 6.5
- 2.2 Elect Board Chair for the 2019-2020 fiscal year Jeff Johnson motioned to elect Jerry O'Sullivan as Board chair, David Steven seconded. Motion passed unanimously.
- 2.2 Elect Vice Chair for the 2019-2020 fiscal year- Just Coleman motioned to elect David Steven as Vice Chair, Jeff Johnson seconded Motion passed unanimously.
- 2.3 Approve agenda for July 2, 2019 (Any items to be pulled from the consent agenda should be done at this time.)
Jeff Johnson motioned to approve the revised agenda, David Stevens seconded. Motion passed unanimously.

3. Citizens' Request of the Board

4. Communications

4.1. Superintendent's Report –

- 4.1.1 Superintendent McLaughlin presented the board with the June enrollment report. Enrollment is at 1509. Coffenberry- 293, Canyonville- 193, High School-364, MCE-352, TCE-307.

Superintendent McLaughlin informed the board that she would be attending COSA's new superintendent academy.

- 4.2 Claire Johnson – Director of Fiscal Services Report- Claire Johnson handed out the monthly financial summary. The district is currently on track to have an ending fund balance of \$ 2,900.000.

Claire provided the Board a report of items she would be discussing with the board. Mrs. Johnson informed the Board that the auditors were in and were beginning to work on 19/20 audit. The audit will be in October. Discussed with the board resolution 2020-01 it allows for employees to contribute to a retirement plan. Mrs. Johnson has met with Paul Wilborn, TC Water District and Tyler Molatore, Dyer Partnership to discuss the lift station. They will be meeting with Flyght pumps July 11th. Still looking at maps to identify the lines. It may take until next summer to get the project completed. Mrs. Johnson received three bids but one company dropped out. Diamond Roofing (\$76500) ten year life or Roseburg Roofing (104,500) 20 year life. Mr. O'Sullivan asked if Diamond Roofing could use a 20 year roof. Coffenberry Woodshop roof: Had three bids: Diamond Roofing for \$19,000, Foley roofing for \$33,550 and Roseburg Roofing for \$49,800. I chose Foley as diamond roofing did not include a fan fold foam insulation, which is key. Our maintenance staff reviewed the bids with me. Access control bids: We have three bids. Due to the cost, I should have gone out for an RFP. Two of our bidders are part of the Sourcewell group, which is a cooperative procurement company out of Minnesota for governmental entities. We have a membership with Sourcewell and therefore we can decide between the two bidders after I receive information from Sourcewell. The bids go from 190,801 to 443,709. The one in between is \$219,952. Long Range Planning: Joe Slack will be here next Friday to discuss a strategy and schedule. We will also talk about the seismic agreement.

- 4.2. Andy Johnson – Director of Student Achievement-Mr. Johnson talked with the board regarding an article regarding Kindergarten achievement. He provided the board with the Districts test results. Mr. Johnson provided the board with the preliminary District test results from the Smarter Balanced test. He informed the board that they can change when more scores come in. Math will be an area of focus for the 19/20 school year.

- 4.3. Diane Dunas- Director of Student Services- Mrs. Dunas was not present

- 4.4. Foundation Communication- Nothing to report

5. Consent Agenda

- 5.1. Approval of Minutes: Regular Board Session, June 5, 2019

- 5.2. Resignation of Lori Dilbeck, Elementary Principal at Tri City Elementary

David Stevens motioned to approve the consent agenda, Jeff Johnson seconded. Motion passed unanimously.

6. New Business (action items)

6.1. Procedural Appointments and Authorizations for 2019/2020

- 6.1.1 Appoint Superintendent Kate McLaughlin as school District Clerk as per ORS 332.515
 - 6.1.2 Appoint Superintendent Kate McLaughlin as Elections Officer
 - 6.1.3 Appoint Claire Johnson as Business Manager
 - 6.1.4 Appoint Claire Johnson as Deputy Clerk to invest funds
 - 6.1.5 Appoint Claire Johnson as Custodian of funds who will sign checks and take payments, as per ORS 328.441, 328.445
 - 6.1.6 Appoint Claire Johnson as Budget Officer, ORS 294.331
 - 6.1.7 Appoint GHR, PC as the district's legal counsel and approve professional rate of up to \$235 per hour for services
 - 6.1.8 Appoint KPP, LLP, CPA as financial auditors, ORS 328.475, 727.137, 297.405
 - 6.1.9 Appointment of Brown and Brown as Insurance Agent of Record
 - 6.1.10 Establish depositories of funds for school funds as Oregon Local Government Short Term Investment Pool, Umpqua Bank, and Wells Fargo (ORS 328.331, 293.805-293.895)
 - 6.1.11 Approve signing authority for school principals, assistant principals and secretaries to make deposits and withdrawals for their school student body accounts
 - 6.1.12 Approve newspapers of record, The News Review and The Douglas County Mail
 - 6.1.13 Re-adopt previous board procedures and policies
 - 6.1.14 Set temporary personnel at \$11.50 per hour for adult skilled, \$11.00 per hour for adult unskilled and students
 - 6.1.15 Appoint the Board of Directors as the Contract Review Board
Jeff Johnson motioned to approve the procedural appointments and authorizations for 2019/2020, David Stevens seconded. Motion passed unanimously.
- 6.2 Establish date, time and location of regular monthly board meetings
- 6.2.1 19/20 Board Calendar attached- Jeff Johnson motioned, David Stevens seconded. Motion passed unanimously.
- 6.3 Approve list of Alternative Education locations- David Stevens motioned, Jeff Johnson seconded. Motioned passed unanimously.
- 6.4 Approve 6-12 Social Studies textbook adoption- David Stevens motioned, Jeff Johnson seconded. Motion passed unanimously.
- 6.5 Approve Resolution 2020-01, Resolution for inclusion- David Stevens motioned, Jeff Johnson seconded. Motion passed unanimously.

7. Announcements

- 7.1 Regular Board Meeting, _____

8. Meeting adjourned – Meeting was adjourned at 7:18 PM