

# REGULAR BOARD OF DIRECTORS MEETING

Zone 1 Position 1, Anandita Tiwari – term expires 6/30/27

Zone 2 Position 1, Thomas Lebengood. – term expires 6/30/27

Zone 3 Position 1, Jeff Johnson – term expires 6/30/25

Zone 3 Position 3, Kellyn Goodwin – term expires 6/30/27

Zone 1 Position 2, Randy Richardson – term expires 6/30/25

Zone 2 Position 2, David Stevens – term expires 6/30/25

Zone 3 Position 2, Quinn Pickering – term expires 6/30/25

## South Umpqua School District

The meeting will be held at the

South Umpqua School District

558 Chadwick Lane

Myrtle Creek, OR 97457

October 04, 2023

6:15 PM

### BOARD MEMBERS PRESENT:

- Randy Richardson
- Jeff Johnson
- David Stevens
- Anandita Tiwari
- Thomas Lebengood
- Kellyn Goodwin
- Quinn Pickering

### BOARD NORMS

- Respect the diversity of communication and opinion in our group
- Encourage everyone's participation in our group.
- Use organizational tools and strategies to help us communicate efficiently (i.e. parking lot, facilitator, agenda, identifying purpose/intent of discussion)
- Respect time, stay on task
- Avoid sidebar conversations (including electronic ones).
- Identify (using italics on agenda) and respect confidentiality (when in doubt, don't spread it about)
- Have fun 😊

## MINUTES

### 1. Opening Ceremonies

1.1 Call Meeting to Order- Jeff Johnson called the meeting to order at 7:16 pm

1.2 Roll Check- Quinn Pickering was not present. All other board members were in attendance.

1.3 Flag salute

### 2. Review of Agenda/Board Member Topics

2.1 Added item 6.1

2.2 Approve revised agenda for October 04, 2023 (Any items to be pulled from the consent agenda should be done at this time.)

Randy Richardson motioned; David Stevens seconded. Motion passed unanimously.

### 3. Citizens' Request of the Board- None

#### **4. Communications**

##### **4.1 Superintendent's Report**

4.1.1 Superintendent communication- Dr. Hillyer informed the board that the ESD has determined that removing and replacing the modular at Myrtle Creek Elementary is more expensive than they had anticipated. The ESD is now proposing to repair the existing modular. The ESD will be responsible for maintaining the modular and will be liable for any expenses. They are asking for a 10-year lease. There will not be any cost to the district. Dr. Hillyer said that he would ask that it is stated in the lease that the district can use the building when not in use by the ESD. The board was in favor of moving forward with the new plan.

Dr. Hillyer reported to the board on the state report cards data that was recently released. The high school showed growth in reading and math. The elementary had mixed scores and the middle school had low scores mostly due to low participation rates. Dr. Hillyer discussed with the board that students can opt out and when they do that it shows as a non-pass in the data. The board discussed how to improve the participation rates. Dr. Hillyer said they would be working to increase participation rates.

Dr. Hillyer informed the board that in November there would be a team coming in from the state to conduct a safety audit in the district. They will spend about an hour in each building and then report back what the school is doing well and what needs to be improved. Dr. Hillyer also reported that the district safety task force met recently.

Dr. Hillyer reported that the district purchased an AQI instrument that will be installed at either the high school or the district office. This will provide the district with a more accurate reading of the air quality.

Dr. Hillyer reported that all of the schools are off to a good start. At the upcoming board work session, the district and schools continuous improvement plans will be presented to the board. Dr. Hillyer reminded board members that building tours are October 11<sup>th</sup> and November 3<sup>rd</sup> and would be from 9-11:30.

Dr. Hillyer congratulated Jessica Norton from Coffenberry Middle School she was selected as regional teacher of the year. Dr, Hillyer encouraged all board members to listen to her radio interview.

Dr. Hillyer discussed with the board the possibility of hiring a grant writer to write grants for some of the maintenance needs in the district.

##### **4.2 Fiscal Responsibility – Shy Chapman**

4.2.1 Financial Report- Kate McLaughlin presented the financial report. Mrs. McLaughlin reported that at the financial report submitted at the September 6<sup>th</sup> board meeting encumbrances for payroll were estimated at the full budgeted amount. On the current financial report, payroll and associated costs are encumbered using current employment which provides a more accurate representation of our estimated ending fund balance. The projected ending fund balance on June 30<sup>th</sup>, 2024, is currently \$3,865,204.

##### **4.3 Facilities Manager- Joe Motta**

4.3.1 Facilities update- Mr. Motta presented the board with the estimated cost on installing HVAC systems in the gyms in the district. Mr. Motta reported that a contractor did come out to provide a quote but due to the scope of the work he

was not comfortable leaving a quote. Mr. Motta used the cost of the HVAC at Coffenberry to provide an estimate for the board of what the cost could be but it did not include the cost for removal of old units, running gas or electrical or any other additional fees that could be incurred when installing the systems. Mr. Motta reported that it will cost the district more money to pursue additional quotes or more information on installing HVAC systems in the gyms.

Jeff Johnson asked what schools did not have AC and Myrtle Creek Elementary is the only one. Mr. Johnson asked if the district could go out for an RFP so they could get the cost for AC at Myrtle Creek. The board discussed temporary options for AC and ventilation systems in the gym and at MCE.

Mr. Motta reported that with the passing of HB 2531 the sale or distribution of screw in style fluorescent light will be prohibited. And in January of 2025 the push pin style will be prohibited. The district currently has a mix of both throughout the district. The district will need to make it a priority on the maintenance list to replace the lights.

Mr. Motts shared with the board that the wall in the Coffenberry gym had finally been installed. Mr. Motta said that it works well to reduce the noise from the band. They will be looking at possibly replacing the door to help with the sound.

4.4 Director of Student Services- Rick Burton

4.4.1 Professional Development Update- Mr. Burton provided the board members with a list of professional development that would be offered throughout the year for staff. Mr. Burton let the board members know if they had any questions they could contact him.

4.5 Director of Student Achievement- Kate McLaughlin

4.5.1 Division 22- Mrs. McLaughlin presented the board with the Division 22 report from the 2022/23 school year. Mr. McLaughlin informed the board that Division 22 Standards are the requirements set by the Oregon Legislature and the State Board of Education that school districts must meet in order to be a standard school district. The report contains 60 insurances and Mrs. McLaughlin was proud to report that the district is in compliance in all areas and that no corrective actions are required.

4.6 Foundation Communication- Mr. Johnson reported that the foundation is busy working on the upcoming dinner and auction that is scheduled for October 14<sup>th</sup>. 200 chairs have been purchased so far. The entertainment will be a comedy sports act.

**5. Consent Agenda**

- 5.1 Approval of Minutes: Regular Board Session, September 05, 2023
- 5.2 Second reading and adoption of board policy: ING
- 5.3 Donation from Richard Drouin of band equipment valued at \$999.99, for SUHS Band.
- 5.4 Donation from Babbitt Industrial Contractors in the amount of \$500 for SUHS Athletics
- 5.5 Donation from Lia Reynolds-Bain of sewing items valued at \$36.77, for SUHS sewing club
- 5.6 Employment of Jennifer Porter, Temporary Math Teacher at SUHS
- 5.7 Resignation of Megan Orosco, Math Teacher at SUHS

Anandita Tiwari motioned; Kellyn Goodwin seconded. Motion passed unanimously.

**6. New Business (action items)**

6.1 Approve Memorandum of Agreement between the South Umpqua School District and OSEA Chapter No. 79- David Stevens motioned , Anandita Tiwari seconded.

Motion passed unanimously.

**7. Announcements**

- 7.1 Board Work Session, October 18, 2023, 6:15 pm
- 7.2 Regular Board Session, November 01, 2023, 6:15 pm
- 7.3 OSBA Annual Convention, November 10-11, 2023
- 7.4 Regular Board meeting, December 13, 2023, 6:15 pm

**8. Board Member Communication**

- 8.1 Board member comments- None
- 8.2 Board chair closing comments- None

**9. Meeting adjourned-** Meeting was adjourned at 7:00 pm