

REGULAR BOARD OF DIRECTORS MEETING

Zone 1 Position 1, Anandita Tiwari – term expires 6/30/27

Zone 2 Position 1, Thomas Lebengood. – term expires 6/30/27

Zone 3 Position 1, Jeff Johnson – term expires 6/30/25

Zone 3 Position 3, Kellyn Goodwin – term expires 6/30/27

Zone 1 Position 2, Randy Richardson – term expires 6/30/25

Zone 2 Position 2, David Stevens – term expires 6/30/25

Zone 3 Position 2, Quinn Pickering – term expires 6/30/25

South Umpqua School District

The meeting will be held at the

South Umpqua School District

558 Chadwick Lane

Myrtle Creek, OR 97457

July 12, 2023

6:15 PM

BOARD MEMBERS PRESENT:

- Randy Richardson
- Jeff Johnson
- David Stevens
- Anandita Tiwari
- Thomas Lebengood
- Kellyn Goodwin
- Quinn Pickering

BOARD NORMS

- Respect the diversity of communication and opinion in our group
- Encourage everyone's participation in our group.
- Use organizational tools and strategies to help us communicate efficiently (i.e. parking lot, facilitator, agenda, identifying purpose/intent of discussion)
- Respect time, stay on task
- Avoid sidebar conversations (including electronic ones).
- Identify (using italics on agenda) and respect confidentiality (when in doubt, don't spread it about)

MINUTES

1. Opening Ceremonies

- 1.1 Call Meeting to Order- Jeff Johnson called the meeting to order at 6:15 pm
- 1.2 Roll Check- Randy Richardson was not present all other board members were in attendance.
- 1.3 Flag salute

2. Review of Agenda/Board Member Topics

- 2.1 Swear in recently elected and appointed directors- Jeff Johnson swore in Thomas Lebengood, zone 1, position 1, Kellyn Goodwin, zone 3, position 3 and Quinn Pickering zone 3, position2.
- 2.2 Elect Board Chair for the 2023-2024 fiscal year- Quinn Pickering motioned to elect Jeff Johnson as Board Chair, Anandita Tiwari seconded. Motion passed unanimously.
- 2.3 Elect Vice Chair for the 2023-2024 fiscal year- Anandita Tiwari motioned to elect Randy Richardson as vice chair, Kellyn Goodwin seconded. Motion passed unanimously.
- 2.4 Approve agenda for July 12, 2023 (Any items to be pulled from the consent

agenda should be done at this time.) David Stevens motioned; Anandita Tiwari seconded. Motion passed unanimously.

3. Citizens' Request of the Board- None

4. Communications

4.1 Superintendent's Report

4.1.1 Superintendent communication- Superintendent Hillyer informed the board that he would send an email to all board members prior to board meetings with information on the board agenda. Superintendent Hillyer asked board members to provide him with their preferred method of communication.

Superintendent Hillyer discussed the August 16th work session and that he would like to begin the work for the superintendent search, and he will have COSA present at the work session. Superintendent Hillyer also informed the board that he would like to have OSBA provide training on Board and Superintendent relations. Superintendent Hillyer provided all board members with information on the two upcoming school board conferences provided by OSBA and let board member know to contact Tabitha Roberts if they would like to attend.

Superintendent Hillyer informed the board that updated to policy AR's will not be presented to the board.

4.2 Fiscal Responsibility – Shy Chapman

4.2.1 Financial Report- Shy Chapman presented the board with the monthly financial summary report. Currently the district is on track to have an ending fund balance of \$4,141,525. Mrs. Chapman reviewed the financial statement in depth with the new board members.

4.3 Joe Motta- Facilities Manager

4.3.1 Facilities update- Joe Motta updated the board on current projects in the district. Coffenberry is scheduled to have substantial completion in August. The grant for MCE was not awarded. The district previously set aside money for MCE HVAC if the grant was not awarded, and Mr. Motta will be going out for quotes. MCE is the only building without air conditioning in the classroom.

4.3.2 Healthy and Safe Schools Plan- Mr. Motta presented the Healthy and Safe Schools Plan to board members.

4.4 Kate McLaughlin- Director of Student Achievement

4.4.1 Summer School update- Kate McLaughlin was not present. Emily Veale, Principal of tri-City Elementary was present and presented the board with information on the district Summer Steam Camp.

4.5 First readings and review of policies: IGBHD, JGE, GBN/JBA, GBM- Superintendent Hillyer presented the board with the updated policies and provided a summary of changes.

4.6 Foundation Communication- Jeff Johnson announced the annual foundation auction is coming up in October and will be held at Seven Feather Resort.

5. Consent Agenda

5.1 Approval of Minutes: Regular Board Session, June 22, 2023

5.2 Second reading and adoption of policy JHH

5.3 Delete School Board Policy GCEA

5.4 Employment of April Hudgeon, Special Education Teacher at Canyonville School

5.5 Employment of Anita Pacheco, District Evaluation Specialist

David Stevens motioned; Anandita Tiwari seconded. Motion passed unanimously.

6. New Business (action items)

6.1. Procedural Appointments and Authorizations for 2023/2024

- 6.1.1 Appoint Superintendent Paul Hillyer as school District Clerk as per ORS 332.515
- 6.1.2 Appoint Superintendent Paul Hillyer as Elections Officer
- 6.1.3 Appoint Shyela Chapman as Business Manager
- 6.1.4 Appoint Shyela Chapman as Deputy Clerk to invest funds
- 6.1.5 Appoint Shyela Chapman as Custodian of funds who will sign checks and take payments, as per ORS 328.441, 328.445
- 6.1.6 Appoint Shyela Chapman as Budget Officer, ORS 294.331
- 6.1.7 Appoint GHR, PC as the district's legal counsel and approve professional rate of up to \$275 per hour for services
- 6.1.8 Appoint Umpqua Valley Financial as financial auditors, ORS 328.475, 727.137, 297.405
- 6.1.9 Appointment of Brown and Brown as Insurance Agent of Record
- 6.1.10 Establish depositories of funds for school funds as Oregon Local Government Short Term Investment Pool, Umpqua Bank, Bank of New York and Computershare (ORS 328.331, 293.805-293.895)
- 6.1.11 Approve newspapers of record, The News Review and The Douglas County Mail
- 6.1.12 Re-adopt previous board procedures and policies
- 6.1.13 Appoint the Board of Directors as the Contract Review Board
- 6.1.14 Approve fidelity-bond amounts at \$500,000 through Brown and Brown Insurance Agent for those authorized and bonded to handle district funds, per ORS 332.525

Anandita Tiwari motioned; Kellyn Goodwin seconded. Motion passed unanimously.

6.2 Establish date, time and location of regular monthly board meetings and budget meetings.

6.2.1 23/24 Board/Budget Calendar attached

David Stevens motioned; Anandita Tiwari seconded. Motion passed unanimously.

6.3 Approve list of Alternative Education locations

David Stevens motioned; Kellyn Goodwin seconded. Motion passed unanimously.

6.4 Approve 9-12 math curriculum, "Angel: A Survey of Mathematics with applications", "Blitzer: Thinking Mathematically", "Bock: Stats in Your World", published by SAVVAS- David Stevens motioned; Anandita Tiwari seconded. Motion passed unanimously.

7. Announcements

7.1 Regular Board Meeting, August 02, 2023, 6:15 pm

8. Meeting adjourned – Meeting was adjourned at 7:13 pm