

REGULAR BOARD OF DIRECTORS MEETING

Zone 1 Position 1, Anandita Tiwari – term expires 6/30/27

Zone 2 Position 1, Thomas Lebengood. – term expires 6/30/27

Zone 3 Position 1, Jeff Johnson – term expires 6/30/25

Zone 3 Position 3, Kellyn Goodwin – term expires 6/30/27

Zone 1 Position 2, Randy Richardson – term expires 6/30/25

Zone 2 Position 2, David Stevens – term expires 6/30/25

Zone 3 Position 2, Quinn Pickering – term expires 6/30/25

South Umpqua School District

The meeting will be held at the

South Umpqua School District

558 Chadwick Lane

Myrtle Creek, OR 97457

September 06, 2023

6:15 PM

BOARD MEMBERS PRESENT:

- Randy Richardson
- Jeff Johnson
- David Stevens
- Anandita Tiwari
- Thomas Lebengood
- Kellyn Goodwin
- Quinn Pickering

BOARD NORMS

- Respect the diversity of communication and opinion in our group
- Encourage everyone's participation in our group.
- Use organizational tools and strategies to help us communicate efficiently (i.e. parking lot, facilitator, agenda, identifying purpose/intent of discussion)
- Respect time, stay on task
- Avoid sidebar conversations (including electronic ones).
- Identify (using italics on agenda) and respect confidentiality (when in doubt, don't spread it about)
- Have fun 😊

MINUTES

1. Opening Ceremonies

1.1 Call Meeting to Order- Jeff Johnson called the meeting to order at 6:15 pm

1.2 Roll Check- Kellyn Goodwin was not present. All other board members were in attendance.

1.3 Flag salute

2. Review of Agenda/Board Member Topics

2.1 Added item 8.1 and 8.2

2.2 Approve revised agenda for September 06, 2023 (Any items to be pulled from the consent agenda should be done at this time.) David Stevens motioned; Randy Richardson seconded. Motion passed unanimously.

3. Citizens' Request of the Board- None

4. Communications

- 4.1 Superintendent's Report
 - 4.1.1 Superintendent communication- Superintendent Hillyer presented the board with the 10 operating principles that will be used this year.
 - 4.1.2 Superintendent Goals- Dr. Hillyer reviewed his 4 goals for the year. Crisis plan, Academic goals, Budget, and completing the superintendent search process.
 - 4.1.3 ESD lease agreement – Dr. Hillyer presented the board with a request from the Douglas ESD. They would like to remove the modular that is on the MCE campus and install a new modular that would be used by the ESD. They would pay for all expense and request that the district sign a 20-year lease. The board was ok with reviewing the lease agreement. Dr. Hillyer will provide the board with the lease agreement at the next meeting.

- 4.2 Fiscal Responsibility – Shy Chapman
 - 4.2.1 Financial Report- Shy Chapman presented financial statement through August 28th, 2023. Mrs. Chapman reported that the district projects to have an ending fund balance on June 30th, 2024, of \$2,471,492. Encumbrance for payroll is estimated at the full budget amount due to the fact that we will not have a full payroll until September.
Umpqua Financial was on site on Aug 9th to complete initial field work which is earlier than last year. We are working hard to provide them with all they need to complete the 22-23 audit.

- 4.3 Joe Motta- Facilities Manager
 - 4.3.1 Facilities update- Joe Motta presented the board with pictures of the Coffenberry addition that showed the construction from start to finish. Mr. Motta reviewed the financials from the project with the board members. The project finished on budget.

- 4.4 Kate McLaughlin- Director of Student Achievement
 - 4.4.1 Online Academy update- Mrs. McLaughlin updated the board on enrollment in the OLA. As of today, the enrollment is 9 students. 8 high school students and 1 elementary. Mrs. McLaughlin provided board members with an overview of what the OLA. The district uses Imagine Learning and students use a program call Edgenuity that provides students to live instructors. Students can work at their own pace. The OLA administrator or IA checks in with students and monitors attendance.

- 4.5 First readings and review of policies: ING- Dr. Hillyer presented the board with the new policy and explained the reason for the new policy. The board did not have any questions.

- 4.6 Foundation Communication- October 14th is the auction and dinner at Seven Feathers Resort. Classroom grants will be due at the beginning of November. The Foundation has \$10,000 to award each grant is \$500 grants for teachers that apply.

5. Consent Agenda

- 5.1 Approval of Minutes: Regular Board Session, August 02, 2023, and Board Work Session, August 16, 2023
- 5.2 Employment of Brody Guthrie, DLC Teacher at Tri City Elementary
- 5.3 Temporary Employment of Marva Mitts, Special Education Teacher at SUHS

Randy Richardson motioned; Anandita Tiwari seconded. Motion passed unanimously.

6. New Business (action items)

- 6.1 Declare Superintendent position vacant after June 30, 2024- David Stevens motioned, Anandita Tiwari seconded. Motion passed unanimously.
- 6.2 Approve hiring of Superintendent Search Consultant- Randy Richardson motioned, David Stevens seconded. Motion passed unanimously.
- 6.3 Approve Superintendent search calendar. Randy Richardson motioned, Anandita Tiwari seconded. Motion passed unanimously.
- 6.4 Adopt desired qualities and qualifications of the Superintendent. Randy Richardson motioned, Anandita Tiwari seconded. Motion passed unanimously.
- 6.5 Approve Memorandum of Agreement between the South Umpqua School District and Douglas County Bargaining Council (DCBC)/South Umpqua Education Association, OEA/NEA-Randy Richardson motioned, Anandita Tiwari seconded. Motion passed unanimously.

7. Announcements

- 7.1 Regular Board Meeting, October 04, 2023, 6:15
- 7.2 Board Work Session, October 18, 2023, 6:15 pm
- 7.3 Regular Board Session, November 01, 2023, 6:15 pm
- 7.4 OSBA Annual Convention, November 10-11, 2023
- 7.5 Regular Board meeting, December 13, 2023, 6:15 pm

8. Board Member Communication

- 8.1 Board member comments- David Stevens thanked Jeff Johnson and Dr. Hillyer for all the work they put in developing the superintendent search calendar.
- 8.2 Board chair closing comments- Jeff Johnson discussed confidentiality with the new board members and just reminded other board member how important confidentiality is for board member. And that information from executive discussions could not be shared outside of the executive session.

9. Meeting adjourned – Meeting was adjourned at 7:04 pm.